



# 2020

## Small Group Account Management



# DUE DATES

		DATES DUE FOR:			
RENEWAL DATE		ACA/Metallic-Fully Insured/ Grandfathered Renewal Paperwork	Blue Balance Funded <sup>SM</sup> ASO Renewal Paperwork	Anniversary Date/ Off-Cycle Plan Changes	Billing Cycle Change
January	1	12/17/2019	12/02/2019	12/02/2019	11/04/2019
	15	12/31/2019	12/16/2019	12/16/2019	11/18/2019
February	1	01/17/2020	01/02/2020	01/02/2020	12/03/2019
	15	01/31/2020	01/16/2020	01/16/2020	12/17/2019
March	1	02/17/2020	01/31/2020	01/31/2020	01/02/2020
	15	03/02/2020	02/14/2020	02/14/2020	01/15/2020
April	1	03/17/2020	03/02/2020	03/02/2020	02/03/2020
	15	03/31/2020	03/16/2020	03/16/2020	02/17/2020
May	1	04/16/2020	04/01/2020	04/01/2020	03/02/2020
	15	04/30/2020	04/15/2020	04/15/2020	03/16/2020
June	1	05/18/2020	05/04/2020	05/04/2020	04/02/2020
	15	06/01/2020	05/18/2020	05/18/2020	04/16/2020
July	1	06/16/2020	06/01/2020	06/01/2020	05/04/2020
	15	06/30/2020	06/15/2020	06/15/2020	05/18/2020
August	1	07/17/2020	07/02/2020	07/02/2020	06/02/2020
	15	07/31/2020	07/16/2020	07/16/2020	06/16/2020
September	1	08/17/2020	08/03/2020	08/03/2020	07/06/2020
	15	08/31/2020	08/17/2020	08/17/2020	07/17/2020
October	1	09/16/2020	09/01/2020	09/01/2020	08/03/2020
	15	09/30/2020	09/15/2020	09/15/2020	08/17/2020
November	1	10/19/2020	10/02/2020	10/02/2020	09/02/2020
	15	11/02/2020	10/16/2020	10/16/2020	09/16/2020
December	1	11/16/2020	11/02/2020	11/02/2020	10/02/2020
	15	11/30/2020	11/16/2020	11/16/2020	10/16/2020

If you have questions about deadlines, please call the Small Group Account Management Team at **800-722-4890**.

All dates are subject to change. Please review News from the Blues for Producers and renewal information for revisions.  
Use Off-Cycle Plan Change Chart to determine effective date eligibility.

# 2020

## Small Group Account Management



# OFF-CYCLE PLAN CHANGES

		NEW EFFECTIVE DATES											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
CURRENT PLAN EFFECTIVE DATE	January	NO PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED
	February	NO PLAN CHANGE ALLOWED	ANNIVERSARY DATE	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED
	March	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	ANNIVERSARY DATE	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED
	April	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	ANNIVERSARY DATE	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED
	May	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	ANNIVERSARY DATE	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED
	June	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	ANNIVERSARY DATE	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED
	July	PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	ANNIVERSARY DATE	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED
	August	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	ANNIVERSARY DATE	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED
	September	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	ANNIVERSARY DATE	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED
	October	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	ANNIVERSARY DATE	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED
	November	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	ANNIVERSARY DATE	PLAN CHANGE ALLOWED
	December	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	NO PLAN CHANGE ALLOWED	ANNIVERSARY DATE

 NO PLAN CHANGE ALLOWED

 PLAN CHANGE ALLOWED

 ANNIVERSARY DATE

If you have questions about deadlines, please call the Small Group Account Management Team at **800-722-4890**.

**NOTE:** A Benefit Plan Application for Amendment (BPA) form is required for off-cycle plan changes. In most cases, BCBSOK must receive the BPA 30-days before a requested effective date; however, paperwork is required 60-days prior to the effective date for billing cycle changes.

**IMPORTANT:** Composite-rated groups can't make off-cycle plan changes. Instead, they have the option to request an Anniversary Date (AD) change. This will change their rates, plans, and renewal date. If a group requests an AD change, quoted composite rates are not final until we have processed their paperwork. This doesn't apply to groups that change to composite rates at the time of their renewal.